

LOCKINGTON - ANNUAL PARISH MEETING AGENDA (APM)
TUESDAY 20TH MAY 2025 @ 1900 hrs

Dear Parishioner & Parish Councillor,

You are hereby requested to attend the **Annual Parish Meeting**, which will be held at the Village Hall, Lockington, on Tuesday, May 20th, 2025, at 7:00 p.m.

Agenda

1. Apologies
2. The minutes of the Lockington Annual Parish Meeting 2023/24 were duly reviewed, approved, and signed by the Chair as a correct record of the meeting.
3. Lockington Parish Council Chairpersons' Report 2024/25.
4. Parishioner question time.

LOCKINGTON PARISH COUNCIL - ANNUAL PARISH COUNCIL MEETING (APCM) AGENDA
TUESDAY 20TH MAY 2025 @ 1930 hrs (or on termination of the previous meeting).

Dear Parish Councillor,

You are hereby summoned to attend the Annual Parish Council Meeting, which will be held at the Village Hall, Lockington, on Monday, 20th May 2024, at 7.30 pm, followed by an Ordinary Meeting of the Parish Council at 8:00 pm (or on termination of the previous meeting).

Agenda

1. Apologies
2. Election of Chairperson for Lockington Parish Council 2025/26.
3. Declaration of Acceptance of Office (Witnessed).
4. Election of Vice-Chairperson for Lockington Parish Council 2025/26.
5. The minutes of the Lockington Annual Parish Council Meeting 2023/24 were duly reviewed, approved, and signed by the Chair as a correct record of the meeting.
6. Register of Interest (note requirement for update as necessary).
7. Adoption of the 2024/25 Parish Council Accounts.
 - 7.1 To receive a report from the Clerk, including the 2024/25 year-end accounting review and note the 2025/26 agreed budget.
 - a) Certificate of Exemption.
 - b) Annual Internal Audit Report.
 - c) Section 1 – Annual Governance Statement.
 - d) Section 2 – Accounting Statements.
 - e) Analysis of variances.
 - f) Bank reconciliation.

Review & approval of all documents listed (a–f).

- 7.2 Selection of the Internal Auditor for the Financial Year 25/26.

Agenda Tuesday 20th May 2025
Revision 1.2
Revision Date: 7.5.25

ANNUAL PARISH COUNCIL MEETING (APCM) AGENDA continued;

8. Discuss/review Lockington Parish Council Standing Orders (NALC) to ensure fit for purpose.
9. Discuss/review the Lockington Parish Council Code of Conduct to ensure it is fit for purpose.
10. Discuss/review Lockington Parish Council Financial Regulations & Financial Risk Assessment (NALC) to ensure fit for purpose.
11. Lockington Parish Council Chairperson's Report 2024/25.
12. Parishioner question time.

LOCKINGTON PARISH COUNCIL – ORDINARY MEETING
TUESDAY 20TH MAY 2025 @ 2000 hrs. (or on termination of the above meeting).

Ordinary Parish Council Meeting Agenda to follow.

Issued by:
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